

**MAPLE WOOD CONDOMINIUM ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
Thursday August 17, 2023**

**Call to Order: 6:02pm**

**Roll call of directors:** President, Jacqueline Rodriquez; Vice President, Barbara Schug Studener; Treasurer Sandra Daniel; and Director, Marilyn Wilson were all present; Secretary, Mary Drumm was absent.

**Review of Past Minutes:** July Minutes were Unanimously Approved.  
Survey PowerPoint needs to be enlarged so it's easier to read.

**Report of Officers:**

**President-** First priority is heating calculations will be meeting with Ginger. Second priority is creating emergency procedures. Then continuing to work on Welcome Packets

**Vice President** – no report

**Treasurer-** First priority is to have a working budget sheet for this year. Most of accounts are automated now.  
Looking for a new accountant.

Month End of July, 2023

Checking- \$38,459.36

Savings-Money Market- \$243,188.45

Savings-2 Reserve CDs at BMO for \$50,000

Savings-Reserve CD at Old National for \$25,000

**Secretary-** No report

**Director-** No report

**Report of Committees:**

**Document Committee-** No report

**Long Range Planning Committee** – Sue Douglas and Kelly Ballwahn will be meeting in September.

**Audit Committee-** No report

**Unfinished Business:**

### **Property Management Report-**

Building 1 & 5 Basement Leaks- one storage unit was causing most of leaks. Will be working with MS3 company to fix issues.

Leakage in all condo buildings – found 11 occurrences of rainwater. Will be giving more updates next month.

Parking Lot Cracks – September or early October

Snow Removal Services- Received five bids; submitted two of the best bids to the Board. Steve and the Board will work together to determine the best bid. Board members will vote by email to expedite the decision since snow plowing vendors openings fill up quickly.

Elevator Phone Lines- now connected through Spectrum.

### **New Business:**

**Owner's Topics-** Building 12/14 door opener closes too quickly. An owner asked to have her mailbox switched from an upper one to lower one to make it more wheelchair accessible. Some owners had questions about if a fire occurs in a condo unit, are elevators working? Can they be used to get out of building during a fire? Owners and Board members talked about contacting Fire Department to get answers to these questions. The Owners and Board members also discussed establishing a safety committee to work on emergency procedures. Owners and Board members discussed upcoming Maplewood party. Thank you went out to Sandra for donating a printer for the Board office, as well as some business partners donating items: Culver's, Jung, Bierock, Ancora Coffee, Feed, Boomerang, Bellitalia, Beef Butter BBQ. Also, Paul Hauri for brats/hot dogs and Randi and Dale for cooking the food.

**Adjournment: 7:03**